



Date Received by OIG: _____

Control No. _____

COMPLAINT OF EMPLOYEE MISCONDUCT

I hereby submit this Complaint of Employee Misconduct to the Office of the Inspector General of the City of Houston. I have read City of Houston Executive Order No. 1-39 ("E.O. 1-39") in its entirety. (A copy of E. O. 1-39 may be viewed at <http://www.houstontx.gov/execorders.html>.) Employee Misconduct is defined below¹. Please check appropriate box(es) below:

Violation of Law ☐ FMLA ☐ Fraud/Waste/Abuse ☐ Ethical Violation ☐

Discrimination/Harassment: Race ☐ National Origin ☐ Sex ☐ Age (40+) ☐ Religion ☐

Sexual Orientation ☐ Disability ☐ Other Protected Class ☐ Retaliation for Prior Protected-Class Complaint ☐

Date of Prior Complaint _____ Other Violation _____ Date of incident(s) _____

The name(s) of the person(s) (with their respective City Departments in parentheses) who appear to have engaged or to be engaging in "employee misconduct" are as follows:

A summary of the events or circumstances (including dates of events, where known) that have led me to believe that the employee(s) listed immediately above have engaged or are engaging in "employee misconduct" is as follows: (Please feel free to use additional pages as needed)

(Complainant may attached additional pages as necessary to complete this section.)

I AFFIRM that all facts and circumstances stated here are true and correct, to the best of my knowledge. I understand false statements may constitute perjury and/or misconduct.

Have you filed a grievance concerning this complaint? _____

Signature of Complainant

Printed Name of Complainant/Employee #

To best contact me, my home mailing address, work and cell/other telephone number(s) are as follows:

If I am a City of Houston employee, my Department is: _____. My supervisor's name is: _____ and his/her work number is: _____. My home and City email addresses are: _____.

¹ Employee Misconduct is an act intentionally committed by a City employee, relating directly or indirectly to the employee's employment with the City, and violating a state or federal law, a City Ordinance, an Executive Order, or a Mayor's Policy.